

MONKTON COMBE PARISH COUNCIL

Minutes of the meeting held in the Village Hall on **17th November 2008** at 7 pm.

Present: Chairman: Kevin Murphy
 Councillors: Ray Franks, Lyn Alvis, Alison Bossom, Simon Ling
 Clerk: Rachel Willcox

1. **Apologies:** none
2. **Risk Assessment:** The Parish Councillors discussed the Risk Assessment Document prepared by KLM.

a. Assets:

- RW i. Insurance – 3rd party damage and personal injury - RW to check Zurich insurance policy for assets:
- Benches
 - Lock up
 - Car park
 - Playground
 - Boundary wall to playground/MDG (wall collapse?)
 - Subcontractors (Jeff Avis, Crokers)
- SL b. SL to check boundaries of playground every 6 months
- LA c. LA to find out if Ian Croker checks playground for litter
- SL d. Gate for Bottom of steps outside Village Hall – SL to speak to Mike Newton on Village Hall Committee and ask it to be raised at next meeting (Feb 5th)
- RW/KLM e. Research gate onto playground – ALCA advice for playground sign
- RW f. Jeff Avis – ask if he checks for poisonous plants in public areas he clears.

3. **Minutes:** Approving and signing minutes of parish meeting held on 18th August and 29th September 2008
4. **Matters Arising:** From minutes of 29th September meeting.

▪ HIGHWAYS AND FOOTPATHS

- KLM a. Mill Leat KLM to investigate contacting Land Registry for basic search re island. PC agreed to pay for nominal search fee.
- LA b. Drungs –LA still requesting letter from Stu Ballard. Still awaiting work by BANES on Innox and Drung.
- LA/AB c. Lock-up sign – LA awaiting info from AB re accuracy of date and background info.
- RF d. Speeding – Police Liaison Meeting attended and issue reported.
- e. Brassknocker Hill – awaiting installation of warning sign. STOP sign missing on Church Lane approaching Crossroads – been damaged by hedge cutters.
- RF f. Drainage – awaiting clearance by BANES
- g. No 1 South View - foliage cleared.
- h. Barbed wire fencing on Summer Lane Nick Sperring BANES is contacting Mr Horler to ask for removal.
- KLM i. Litter on Mount pleasant Quarry footpath – Jon Snow promised litter pick. KLM to chase, and notify of hole in fence by quarry.
- KLM j. Grit Bins – email sent cc to LA too – requesting action. KLM to email photos of grit bins to

Signed:
 Chairman

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Mr Bottin and CC to Nick Sperring.

- LA/KL M k. Hedgerows Brassknocker end done. LA to ask Bagnall-Oakley. Comprehensive map needed to mark hedges, grit bins etc onto. KLM to bring map to next meeting.
- KLM/R W 1. Village Traffic Calming – KLM to speak to Wellow PC re funding for Traffic Consultation. RW to send KLM Wellow contact details again.

- SCHOOL

- a. Organise Liaison meeting with Amanda Cracknell – Agenda to include:

- Master plan (5 year plan)
- Future projects – keep PC informed
- Parking Issues/Coaches
- Summer Camps/Events
- Speeding
- Music Room – Mill Lane residents
- Hockey practices at school
- Governors Field

Dates offered 10th Dec – LA and KLM to attend

- CORRESPONDENCE

- LA
- BT phone box proposed closure: LA awaiting reply from English Heritage re listing request. LA to contact Neil Butters for further info
 - Dan Brown – letter sent

- PLANNING

- 08/02303/FUL Field Parcel 4385 Summer Lane Monkton Combe Bath BA2 7EX Can't force removal of gate. If we become aware of breaches of access report to Hazel Short

All Weather Pitch – Monkton Combe School – Pre-Consultation near Mount Pleasant – consultation documents received from DPDS Planning Consultants.

- CLUSTER / LIAISON MEETINGS
- **Regional Spatial Strategy (RSS) Meeting** – RF and LA attended – nothing vital for MCPC
- **Cluster Meeting** - BANES outlining current situation, especially regarding new housing, and advocating objection to the increase proposed by Gov in July 2008.
- **Liaison**--- nothing vital for MC.
- Paperwork to be circulated in Red Box.

- ANY OTHER BUSINESS from previous meetings:

- RF/SL
- a. Rubbish by bottom of Drung – not a problem anymore
 - b. Weir Fundraising Funding via Neil Butters unsuccessful.
 - c. Code of Conduct - awaiting request from Vernon Hitchman's office to advertise acceptance of new Code of Conduct
 - d. Combe Grove Licence. Noise situation to be monitored – no noise reported recently.
 - e. Playground Fencing – No money available for fencing/gates from current grant. Clerk will be sent application form to complete for next time.
 - f. Bat Sump –still unresolved between Mr Frayling and BANES

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Chairman

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- KLM g. Blue Storage Containers – field needs to be turned back to grass. KLM to email Amanda re masterplan.
- SL h. Cardboard Collections – Location of pick up from St Michael's and Southview to be confirmed – SL contacted BANES but no definite pick up place can be agreed.
- LA i. Stream running down Brassknocker – emerges near Combe Grove. LA emailed management of Combe Grove Hotel to discuss this and other boundary and grounds issues – to include wall fallen down in Shaft Road, stones in public highway.

5. Planning:

08/02305/FCC WEST WILTSHIRE - Waterhouse Lane – new conservatory. KLM sent in comments
Chickens on Summer Lane – a shed has appeared – PC unsure as to whether it needs planning permission. LA to speak to Hazel Short and ask.

6. Highways and Footpaths:

7. Correspondence: emails to be included from now on

RW/AB Secondary School Transport Questionnaire – completed
KLM School Hockey Pitches – plans circulated amongst local residents – mainly noise concerns and commercial use limited and hours of use. Southstoke PC objected visual impact.

8. Cluster/Liaison Meetings:

9. Bills & Accounts:

Payments

29/09/2008	706d	Rachel Willcox	Salary	£83.33
01/10/2008	706e	Ian Croker	Village Cleaning	£241.31
01/10/2008	706f	BANES	Car Park Rates	£20.00
29/09/2008	708	Lyn Alvis	Expenses	£9.27
28/10/2008	708a	Rachel Willcox	Salary	£83.33

Receipts

		HM Revenue and		
15/09/2008	155	Customs	VAT Repayment	£197.37
30/09/2008	156	Natwest	Interest	£32.15
30/09/2008	157	Natwest	Interest	£13.64
01/10/2008	158	BANES	2nd Instalment Precept	£1,800.00
10/10/2008	159	BANES	Village Cleaning	£230.30
05/11/2008	160	BANES	Village Cleaning	£230.30

Mazars – value of assets now to include playground and car park. RW to speak to ALCA re nominal value for car park. Playground to be valued at amount spent on it during refurbishment.

10. Any other Business

LA Footpath on Mill Lane – LA to speak to Ian Croker
AB Lorries/Coaches in Village – AB to speak to school re space to turn around and coaches

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going down to the Clank .

AB School Children on the Clank – issue of pranks on cyclists in the dark. AB to mention to school

RW ALCA website – RW to resend password to councillors

SL Wessex Watermark Grant – SL to contact and suggest they replace the weir whilst doing work on the Sewage issue in 2010

AB leaving school, LA concerned PC may lack contact with school – PC to consider new recruits to Parish Council from within the school.

RF/A Parish Records and Artefacts: We have a copy of the Parish Council’s documents held by the Principal Archivist at the Guildhall. There may also be parish records at the Somerset Public Records office in Taunton – website details to be found out.

B Village Truncheon – Currently in Wheelwrights pub, AB to research alternative home for it – Somerset Museum of Rural Life to be contacted.

‘Pendragon House’ – Bassett House on Warminster Road has changed hands and is now advertising itself as a venue for events such as weddings. PC to be vigilant re planning issues, noise etc.

11. Date of Next meeting:

- a. Tuesday 13th January
- b. Monday 23rd February

Meeting ended 10.00pm

Signed:
Chairman

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