

MONKTON COMBE PARISH COUNCIL**Minutes of the Parish Meeting held in the Village Hall on 26th July 2010 at 7pm**

Parish Council: Cllr Kevin Murphy (KLM) (Chairman), Cllr Lyn Alvis (LA),
Cllr Ray Franks (RF), Cllr Alison Bossom (AB)
Cllr Alison Sturgess-Durden (ASD) Mrs Jane Angell Clerk

Others Present: Cllr Neil Butters – Attended Meeting until 8.30pm.

APOLOGIES: None

DECLARATIONS OF INTEREST – None

MINUTES

Minutes from Normal Meeting 16th June 2010 were approved and signed by the Chairman.

MATTERS ARISING:

a.

Monkton Combe School

- LA*
- Traffic in village – The possibility of introducing Community Speed Watch was discussed at length at the Annual Meeting. The general consensus of the Parish Council was that it was not a workable option. Cllr Lyn Alvis to contact Monkton School for input / comment. Clerk to contact Michael Rich (Community Speed Watch Clerk, Radstock) to enquire as to who would organised the installation of a speed check device.
- Clerk*
- Music Block Planning application: Discussed under Planning.
- LA*
- Cllr Alvis noted that recent flyers in the village indicated that Monkton Mill may be closing down and could potentially be coming onto the market shortly. Cllr Alvis to contact Amanda Cracknell (bursar) to enquire whether the School may have plans to acquire it.
- LA/
KLM*
- A liaison meeting is to be set up with Amanda Cracknell in due course.

b.

Cllr **New Councillors**

NB Cllr Butters awaiting response from B&NES Council Solicitor regarding the quorum required for decision making, should the Parish Council increase its numbers to 7 Councillors. It was understood that no business could be transacted at a local meeting unless at least one-third of the total number of councillors is present. In no case, however can the quorum be less than three.

c.

LA **Footpath alongside Monkton Combe Prep School / Combe Down Allotments.**

Stuart Ballard of B&NES is Discussing a proposal with Monkton School to have the path re-surfaced and bollards installed. Cllr Alvis has spoken to Stuart Ballard who advised this is on the Capital Plan for this year. Advised to speak to Colin Hudson (B&NES) to check that it was on the list.

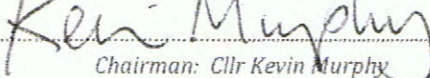
d.

LA **Mount Pleasant Quarry Footpath –** Ian Croker has cleared the path as it was not cleared by the youth offending team. Stones reported by Cllr Sturgess Durden have been removed.

e.

LA **Gate onto Playground –**

/KLM The gate has dropped since installation. Rob Pope advised Cllr Alvis on how to adjust the gate which has now been done. Mr Pope has not fitted a self closing spring. Chairman to follow up.

Approved and signed 9th September 2010:  Chairman: Cllr Kevin Murphy

- f **KLM Mill Leat** – The Chairman reported he had received Land Registry details. This land was registered on 15th January 2010 to John Critchley. The Mill and Viaduct ownership to be circulated in Red Box for reference.
- g **LA Fencing on Summer Lane**
Barbed wire section – Cllr Alvis to continue to chase Nick Sperring (B&NES) as it is considered a hazard to pedestrians and cyclist.
Fencing further up Summer Lane toward Combe Down – B&NES have agreed poor state. Contact made with Nick Sperring no further progress as yet. They will remove knocked down bollards and replace with new. Cllr Alvis has contacted Cllr Symonds (Combe Down Ward) who will attempt to get B&NES to do something.
- h **note Second Bridge (over Midford Brook)** – Work has now been completed.
- i **note Weir Fundraising** – Opportunities for raising funds and possible project ideas were discussed at the Annual Meeting. Ideas from village have been requested in Newsletter. However any project will depend on landowner taking a proactive role.
- j **ASD Surfaces of Drung** – Weed growth through new tarmac on Innox Drung. The drung is in a much better condition thanks to the new tarmac, weed growth to be monitored by Cllr Alvis who will contact Stuart Ballard if necessary. No further action required.
- k **AB Brassknocker Hill**
Road Signage - no signage yet installed. Bottom of hill correct, two signs further up damaged. Cllr Bossom to chase.
- l **KLM Mapping Seminar**
The opportunity for a Parish Plan was discussed at the Annual Meeting. Parish mapping, in association with B&NES and Bath Spa University to be reviewed at next meeting in light of general view expressed at Annual Meeting that a Parish Plan may be worth considering. Chairman will consider further and proposed this item become a key agenda item for future meetings.
- m **AB Phone Box** – Future use as a phone box remains under threat. Ideas were discussed at the preceding Annual Meeting. Item to be put in Newsletter. – To be made a future agenda item.
- n **ALL Grit Bins** – awaiting refill. – All to Monitor
- o **ALL Schedule of Roles & Responsibilities Document** – Chairman issued copies to Clerk and Cllr Sturgess-Durden as they had not seen a copy previously handed out to other Councillors. *To be discussed at next meeting.*
- p **KLM Viaduct Pub** – Cllr Franks had advised at the Annual Meeting that the property was being put on the market. A for sale sign has gone up. Chairman to email agents to see if property has been sold.
- q **LA Dog at bottom of Church Drung** – Parishioners have made complaints about barking. The owner believes that the garden is now secure and the dog has not been able to get out again.
No further action required at this time.

5.

PLANNINGa. **APPLICATIONS***Note* **Church Farm Barn, Church Lane Ref: 10/00819/FUL**Approved and signed 9th September 2010:*Kevin Murphy*
Chairman: Cllr Kevin Murphy

Proposed relocation of tack room previously granted planning consent. New application pending decision.

Clerk **West End Changing Rooms, Monkton Combe School, Church Lane. Ref:10/02632/FUL**
Alterations to existing building to excavate and extension to the basement of visitors' changing rooms and school sewing room to create new full height space as part of the proposed music school development, including underpinning work. The Parish Council RESOLVED to Comment only. No fundamental objection. Cllr Franks queried when the hoarding fence would be painted.

Clerk **Course Of Old Somerset Coal Canal, Warminster Road. 10/02577/FUL**
Change of use of land from car park to the stationing of 15 no touring caravans for a period of no more than 7 days each year during July and August. The Parish Council RESOLVED to Comment only having no fundamental objection. Consent should be granted on temporary basis only. Impact of site services installation. Would like to see removal of blue containers. Chairman and Clerk to respond.

b. Planning Protocol & Procedures

KLM The Chairman handed out a revised draft - written proposal for consultation and commenting upon applications received. Comments for agreement next meeting. *For discussion and adoption next meeting.*

Cllr The Chairman also made reference to a B&NES Planning Protocol dated December 2004. This was issued to Cllr Butters at 19th May meeting who agreed to investigate whether an updated version had been produced by the Council. - Attach new email to draft when received from Cllr Butters. *Pending Response.*

c. Monkton Combe School

- i. Music Block – Enabling works have now started. Discussed under Monkton Combe School.
- ii. Governor's Field Consultation – Open session at the school to be held on 29th July 3 – 6pm.

d. LA Wessex Water Site Compound

Possible temporary site compound to be located in Summer Lane. Cllr Alvis to speak to Colin Clarke Construction Manager, Wessex Water.

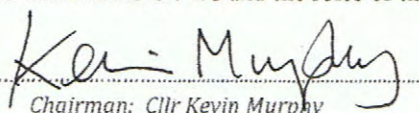
6 HIGHWAYS & FOOTPATHS

- LA**
- Hedge on Shaft Road bordering golf range is encroaching onto road. Cllr Alvis has spoken to maintenance man at Combe Grove Hotel - advised not a good time to trim because of nesting. *To be monitored.*
- LA**
- Verge on Shaft Road between Innox and Church Drung (Perryhill) overgrown. Cllr Alvis to contact Ian Croker.

7 CORRESPONDENCE

- LA**
- Playground Inspection Report- Split in seat on rocker. *Continue to monitor.*
 - Cotswold Voluntary Wardens (CVWS) – One of the two wardens would like to attend a meeting to give a brief outline of the work of the CVWs and the roles of the Parish Wardens in

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helping monitor and maintain the natural environment of the AONB. (Area of Outstanding Natural Beauty). *Clerk to email Richard Jones (Warden) to invite him to the next meeting.*

- AB** • Preliminary Flood Risk Assessment- *To be added to newsletter again.*
- Cllr** • Bollards on Church Farm Bend – Large white bollards have been installed. Cllr Butter to enquire if they are permanent. Cllr Butters left the meeting at 8.30pm
- NB**

8 **CLUSTER / LIASION MEETINGS**

A **RF PACT Meeting – 5 July 2010**

Cllr Franks reported the following key points:

- Front line policing will be protected whenever possible with cuts most likely to be in back room jobs. Could affect the production of police literature and the provision of statistics to the public but considered a small price to pay.
- Now that monthly visits by the police contact vehicle have ended beat surgeries have been arranged in Wellow, Shoscombe, Hinton Charterhouse, South Stoke, Midford, Freshford, Priston, Combe Hay, Camerton, Newton St Loe, Englishcombe and Tunley. Times and locations vary to meet local needs but are generally two hours long. It was agreed to discuss need in Monkton Combe at the next meeting.
- Englishcombe and Camerton arrived in largish numbers and dominated the meeting both had speeding issues.
- Next meeting 22 November 2010. Do we have anything to raise? *To be discussed next meeting.*

KLM Parish Liaison Meeting – 9 June 2010 – Attended by Cllr Alvis

- Sarah Bevan Chairperson of B&NES explained about a planned display of Parish Reports in the Guildhall, it was suggested that a photo of Monkton Combe with name of Monkton Combe Parish Council on it would be suitable. Chairman to supply suitable photograph.
- **Next Meeting: 20.10.10**

Valley Parishes Alliance

- LA** • Update information has been placed in the Red Box. Nominated representative from the Parish Council to be confirmed.

KLM Bath Preservation Trust – Bath Environs Sub-Committee

- Chairman had sent apologies to meeting of 20th July.

9 **BILLS AND ACCOUNTS**

Payments:

Cheque Payments

26.07.10	754	C.P.R.E.	subscription	29.00
26.07.10	755	VPA	subscription	100.00
26.07.10	756	Jane Angell	ink / postage	27.33
26.07.10	757	Ray Franks	mileage	7.04

Receipts:

30.06.10	Nat West	interest	00.97
30.06.10	Nat West	interest	00.29
12.07.10	B&NES	Village cleaning	243.82

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Account Balances at 30.06.10 To be reported next meeting

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RED BOX

- Clerk
- Gypsy & Traveller Consultation - *stored for future reference.*
 - Cotswold Grants – *stored for future reference.*
- AB
- Cotswold Conservation Board – *stored for future reference.*
 - Rural Skills Courses 2010 – To be noted in the newsletter these are available and where to obtain details.
 - Recycling Guide – *displayed on notice boards*

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ANY OTHER BUSINESS

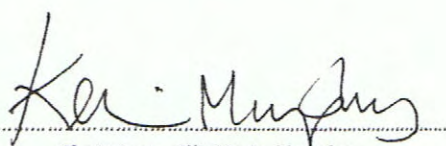
- LA
- Mike Newton (Secretary of Village Hall) – to discuss possible replacement bench top of Perry Hill. – *To be monitored.*
- LA
- Shaft Road – The large refuse truck that empties green bins is eroding bank and damaging hedgerow. The truck is too large. – *to be monitored*
- KLM
- The councillors recorded their thanks to the former Clerk Rachel Wilcox and agreed that a formal letter be sent to her. – *Chairman to write.*
- RF
- Gate Opposite Viaduct Pub – The bike shop now has a key. Tim Wheeldon landowner agreed to have the gate opened and closed. To make it safer for pedestrians who will not have to walk on the road leading to Winsley where there is no footpath.
- KLM
- Monkton Combe School Lets – Complaint of late night noise. Contact number to be supplied by school. *Chairman to email school for confirmation of number.*
- LA
- 1) Comparison data of parishes supplied by Valley Parish Alliance (VPA) added to red box.
 - 2) The bollards in Church Lane just along from the Village Hall heading towards Brassknocker have been put in place as the wall is bulging and waiting repair.
 - 3) Any agenda items for Cluster Meeting need to be in by the 12 August.

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DATE OF NEXT MEETING

Wednesday 9th September 2010 at 7pm in the Village Hall

There being no further business, the Meeting closed at 10.35pm

Approved and signed 9th September 2010:


Chairman: Cllr Kevin Murphy